



Control Fire Hazards in your Workplace

WH&S Update 14/18

There is a risk of fire in every workplace – fire hazards can arise in a variety of environments or while undertaking certain activities. The risk is higher when there are flammable chemicals or combustible materials in use. That means any business in the Markets could be at risk.

That's why it is important to have emergency evacuation and fire safety procedures in the workplace. In addition, it is important to ensure all employees are provided with the relevant training within the first two weeks of employment and then annually thereafter.

Four simple steps to reduce the risk of fire in your workplace

1. Identify any fire hazards in the workplace including the presence of:
 - a. ignition sources (heaters, lighting, electrical equipment)
 - b. fuel (packaging, plastics, rubber, petrol, chemicals).
2. Assess the risks posed by the hazards you have identified – this helps determine what needs urgent attention.
3. Put measures in place to control the risks, for example:
 - a. eliminate work processes that could generate an explosive atmosphere
 - b. service and clean all machinery as recommended by the manufacturers
 - c. switch off electricity points when the business is unattended
 - d. remove waste materials that could act as fuels
 - e. store and dispose of flammable substances correctly.
4. Monitor the hazards you identified and review the controls that have been put in place – if it isn't minimising the risk – go back to step

(Source: Health and Safety Bulletin, Joanna Weekes, 31 July 2014)

For more information about emergency response training sessions or running a training session internally, please contact Lisa Dwyer on 3915 4213 or esm@brismark.com.au